

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Accident Prevention and Safety Awareness

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

20 January 2015

DATE OF MOST RECENT AGM

20 January 2016

DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM]

20 January 2015

DATE ANNUAL RETURN SUBMITTED

16 February 2016

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

11 March 2015

Attendance: 2 MSPs
 34 Non-MSPs

Topic discussed: **Occupational Safety**

Guest Speakers: **Mike Cross** – Director for Scotland and Northern England
Health and Safety Executive
Update on HSE's work in Scotland

Jim Tassell – Chair of IOSH Scotland
Institution of Occupational Safety and Health
Launch of 'Thinking about Health and Safety, Supporting MSP's in their work'

Professor Andrew Watterson - Head of Occupational and Environmental Health Research Group
Stirling University
Why the UK stalled in occupational cancer prevention, where we stand now internationally and what can Scotland do about it?

Karen McDonnell – IOSH President Elect
Executive Member IOSH Edinburgh
'No Time to Lose' Occupational Cancer Campaign

2 June 2015

Attendance: 1 MSP and 2 Scottish Government Ministers: Fiona McLeod, Minister for Children and Young People; Paul Wheelhouse, Minister for Community Safety and Legal Affairs
52 Non-MSPs

Topic Discussed: **Child Safety**

Guest speakers: **Tricia Spacey**, Policy Officer, Fife Council
Lynn Hill, Home Safety Adviser, Fife Council
Graham Barclay, Partnership Prevention Officer, Fife Council
Working together to reduce unintentional injury in Fife

Mike Dunn, Director of Volunteers and Communities, The Royal Life Saving Society
Drowning prevention education to all under 18's

Carol Raeburn, Youth Education Manager for UK and ROI, Royal National Lifeboat Institution
Every child matters – How to keep your children safe by the sea

Doug Sherriffs, Creative and Operations Director, Dynamic Group
Keeping Scottish children safe – The rate of incorrect fitment on Child restraints, and why so many are not correctly fitted

18 November 2015

Attendance: 2 MSPs
48 Non-MSPs

Topic discussed: **Road Safety**

Guest Speakers: **Graham Thomson**, Transport Scotland
The Road Safety Framework: Working in Partnership

Dr Sarah Jones, Public Health Wales
Graduated Driver Licence

20 January 2016

Attendance: 3 MSPs
35 Non-MSPs

Topic discussed: **Reflection**

Guest speakers: **Simon Main** and **Hilary Bath**
Think CO Safety

Elizabeth Lumsden
Reflection Survey results

AGM: Final meeting of Parliamentary Session. On advice, elections of Office Bearers carried forward

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Clare Adamson MSP (SNP)
James Dornan MSP (SNP)
Alison Johnstone (Green Party)
Jim Hume MSP (Liberal Democrats)
David Stewart MSP (Labour Party)
Liz Smith MSP (Conservative and Unionist Party)
Bob Doris MSP (SNP)
Rod Campbell (SNP)
Mark McDonald (SNP)
George Adam (SNP)
Rob Gibson (SNP)

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals

Lis Bardell (Parliamentary Assistant to Clare Adamson MSP)
Kate Barclay (Constituency Caseworker for Clare Adamson MSP)
Dr Tom Beattie
Andrew Rankine
Linda Strachan
Brian Topping

Organisations

Royal Society for the Prevention of Accidents (RoSPA Scotland) - Secretary
Absafe
Aberdeenshire Council
Aberlour Child Care Trust
Adventure Activities Licensing Service
Angus Council Community Planning
Argyll and Bute Council
ARAMARK
Association of Local Authority Chief Housing Officers
Bluerad LLP
BMJ Architects
Building Research Establishment
Caledonia Public Affairs Ltd
Canoe Scotland
Care and Repair Scotland
Care Inspectorate
Central Training Services Ltd
Chartered Institute of Housing
Child Accident Prevention Trust
Cloudline
Comhairle nan Eilean Siar

	Consumer Focus Scotland Convention of Scottish Local Authorities Crossreach CSI Safety Ltd Cyclists' Touring Club DAB Plus Dawn Boyfield Design Associate Dundee City Council Dynamic Advertising Group EEG UK Electrical Safety First Falkirk Council Fife Council Community Planning Fire Brigade Union Scotland Fisher Services Ltd FMC Technologies Ltd Gas Safe Register Gas Safety Trust Glasgow City Council Go Safe Scotland Health and Safety Executive Healthy Working Lives Highland Council Home Safety Scotland Hopscotch Childcare Centre Information Services Division, NHS Scotland Injury Observatory for Britain and Ireland Institute of Advanced Motorists IOSH Jacobs Infrastructure John McNicol & Co Ltd Kingdon Housing Association Ltd Macfarlan Smith Magnox Ltd Morgan Sindall
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	Motherwell College
	Napier University
	Neighbourhood Watch Scotland
	Network Rail
	NHS Dumfries and Galloway
	NHS Fife
	NHS Greater Glasgow and Clyde
	NHS Health Scotland
	North Lanarkshire Council Community Planning
	Northern Asbestos
	Partnership on Health and Safety in Scotland
	Play Scotland
	Road Safety Strategic Partnership Board
	Royal Environmental Health Institute of Scotland
	Renfrewshire Council Community Planning
	Royal Institute of Chartered Surveyors
	Royal National Lifeboat Institution
	Roadskills
	Royal College of Paediatric and Child Health
	Royal Hospital for Sick Children Glasgow
	Royal Life Saving Society
	Safety Groups UK
	Scotland Colleges H & S Development Network Group
	Scot PHO
	Scotland's Campaign Against Irresponsible Drivers
	Scottish Adoption
	Scottish Accident Prevention Council
	Scottish Association of Landlords
	Scottish Association of Student Residential Accommodation
	Scottish Autism
	Scottish Canoe Association
	Scottish Childminding Association
	Scottish Community Safety Network
	Scottish Federation of Housing Associations
	Scottish Fire and Rescue Service

	<p>Scottish Government</p> <p>Scottish Hazards Campaign</p> <p>Scottish Land and Estates</p> <p>Scottish Pre School Play Association</p> <p>Scottish Property Federation</p> <p>Scottish Swimming</p> <p>Scottish Trades Unions Congress</p> <p>Scottish Water</p> <p>SGN</p> <p>SELECT</p> <p>Shelter Scotland</p> <p>Smart Play Network</p> <p>Society of Chief Officers of Environmental Health in Scotland</p> <p>Society of Chief Officers of Trading Standards in Scotland</p> <p>Society of Chief Officers of Transportation in Scotland (SCOTS)</p> <p>South Ayrshire Council Community Planning</p> <p>SprinklerSafe Europe Ltd</p> <p>St Andrew's First Aid</p> <p>Ten Alps Communicate</p> <p>The Risk Factory</p> <p>The Wise Group</p> <p>Totseat</p> <p>Transport Scotland</p> <p>West Lothian Council Community Planning</p>
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Clare Adamson MSP
Deputy Convener	James Dornan MSP

Secretary	Elizabeth Lumsden (RoSPA)
Treasurer	Lis Bardell, (Office of Clare Adamson, MSP)

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

If the Group is not disclosing any financial information please tick the box to confirm that the Group has considered the support received, but concluded it totalled under the threshold for disclosure (£500).

The benefit of RoSPA providing the secretariat to the Group and, for support to four meetings per year, it is estimated will come to the nominal amount of £2,720.

This in kind cost of £2,720 is an estimate referring to ten days (at £272 per day) of the RoSPA worker's time over a year to both support and attend the meetings (i.e. four days to attend four meetings and one day to 'support' each of them (e.g. preparing and distributing agendas and minutes, time for phone calls, emails, liaison with members etc.)

The daily cost of £272 is worked out by including all the costs to RoSPA involved in employing the staff member such as: salary, national insurance, car allowance, heating, lighting, rent (and other office costs etc.) as well as central admin services (e.g. accounts, IT, HR, website, information centre etc.)

The cost of catering for the meetings of the Group has been met as follows:

March 2015	£ 38.40	RNLI
June 2015	£ 77.50	RoSPA
November 2015	£ 74.40	RNLI
January 2016	£ 65.10	Electrical Safety First

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription fees have been charged.

CONVENER CONTACT DETAILS

Name

Clare Adamson MSP

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