

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP
Cross-Party Group on Skills
DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)
26 October 2016
DATE OF MOST RECENT AGM
8 December 2020
DATE ANNUAL RETURN SUBMITTED
21 December 2020
DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 11-13 months of the previous AGM]
4 December 2019
GROUP MEETINGS AND ACTIVITIES
<p>Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.</p> <p>Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.</p>
4 March 2020 Attendance: 3 MSPs, 26 non-MSPS Guest speakers: Bethany Welsh, apprentice at Balfour Beatty; Melissa Jeffrey, apprentice at Scottish Government; Rebecca Steele, apprentice at Arnold Clark; and Jordan Fairlamb, apprentice at Dawnfresh Seafoods Topic discussed: Scottish Apprenticeships Week 2020

Lunch sponsor: Skills Development Scotland

3 June 2020

Attendance: 2 MSPs, 36 non-MSPs

Guest speakers: Fiona Stewart, Head of NTP Operations at Skills Development Scotland; Stuart McKenna, Chief Executive of the Scottish Training Federation; and Grant Ritchie, Principal of Dundee and Angus College

Topic discussed: Immediate issues around Covid-19 for the skills sector

8 December 2020

Attendance: 2 MSPs, 18 non-MSPs

Guest speakers: Stuart McKenna, Chief Executive of the Scottish Training Federation; Jennifer Adamson, Policy and Partnerships Co-ordinator at Lantra Scotland; Simon Hewitt, Principal and Chief Executive of Dundee and Angus College; and Marie Donnelly, National Operations Manager, Skills Development Scotland

Topic discussed: Opportunities and challenges for the skills sector from the COVID-19 pandemic

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Jamie Halcro-Johnston MSP, Conservative (Convener)
Beatrice Wishart MSP, Liberal Democrat (Deputy Convener)
Johann Lamont MSP, Labour
Gillian Martin MSP, SNP
Clare Adamson MSP, SNP
Ross Greer MSP, Green

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals	n/a
Organisations	A&M Community Training/ Aplus Training Application Recruitment Barnardo's Scotland BEMIS - Empowering Scotland's Ethnic and Cultural Minority Communities Bio Reliance BSE Skills Building Engineering Services Association [BESA] Caledonian Strategy (Scotland) Ltd

	<p>Canongate Youth</p> <p>Castle Douglas Community IT Centre</p> <p>CECA Scotland</p> <p>Chartered Banker Institute</p> <p>CITB</p> <p>City & Guilds</p> <p>Civil Engineering Contractors Association (Scotland)</p> <p>College Development Network</p> <p>Colleges Scotland</p> <p>City of Glasgow College</p> <p>Economic Development Association Scotland (EDAS)</p> <p>Education Scotland</p> <p>Employment Enterprise</p> <p>Energy & Utility Skills</p> <p>Essential Skills Plus Ltd</p> <p>Federation of Small Businesses</p> <p>Fife Council - Enterprise & Protection Services</p> <p>Glasgow City Heritage Trust</p> <p>Homes for Scotland</p> <p>STF</p> <p>Improve Limited</p> <p>ITC Training Academy</p> <p>Institute of Physics</p> <p>JHP Training</p> <p>Lantra Scotland</p> <p>Lifeskills Centres</p> <p>Loch Lomond & Trossachs Community Partnership</p> <p>National Trust for Scotland</p> <p>Nithcree Training and Scottish Road Haulage Group</p> <p>NHS Education for Scotland</p> <p>Scottish Contractors Group</p> <p>Pearson Workbased Learning</p> <p>Perth College UHI</p> <p>PRojects : Communication, Strategy, Development and Project Management</p>
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	Scottish Building Scottish Countryside Alliance Scottish Decorators' Federation Scottish Funding Council Scottish Enterprise Scottish Land and Estates Scottish Retail Consortium Scottish Training Federation SCQF Partnership Scouts Scotland SCVO SECTT SELECT Enginuity Servelec Skills Development Scotland Scottish Qualifications Authority SQA Accreditation Scottish Schools Education Research Centre (SSERC) SNIPEF STUC The Institute of the Motor Industry The Open University in Scotland The Scotch Whisky Association Universities Scotland Weber Shandwick West College Scotland WISE Working Links Universities Scotland Venture Trust
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to

have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Jamie Halcro Johnston MSP
Deputy Convener	Beatrice Wishart MSP
Secretary	Joanne Buchan, Colleges Scotland
Treasurer	n/a

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

If the Group is not disclosing any financial information please tick the box to confirm that the Group has considered the support received, but concluded it totalled under the threshold for disclosure (£500).

Colleges Scotland provides the secretariat support to the group. This is approximately five hours of secretariat work per meeting including preparation prior to the meeting, notes taken during the meeting and writing the minutes. The cost in kind for this support amounts to less than £500.

The cost of hospitality is approximately £100 per meeting. Sponsorship of the lunch covered the cost of hospitality for the March 2020 meeting. All other meetings in 2020 were virtual meetings due to the COVID-19 pandemic therefore no lunch was provided.

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

n/a

CONVENER CONTACT DETAILS

Name	Jamie Halcro Johnston MSP
Parliamentary address	M2.18 The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 6140