

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP
Cross-Party Group on Skills
DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)
26 October 2016
DATE OF MOST RECENT AGM
19 December 2018
DATE ANNUAL RETURN SUBMITTED
28 January 2018
DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 11-13 months of the previous AGM]
21 November 2017
GROUP MEETINGS AND ACTIVITIES
Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures. Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.
6 February 2018 Attendance: 2 MSPs, 29 non-MSPs Guest speakers: Chris Brodie, Head of Sector Development, Industry and Enterprise Networks, Skills Development Scotland and Jackie Galbraith, Vice Principal – Strategy and Skills, Ayrshire College

Topic: The new apprenticeship target
Lunch sponsor: Skills Development Scotland

1 May 2018

Attendance: 3 MSPs, 33 non-MSPS
Guest speakers: Stuart Millar, Director of Industry Programmes, Ayrshire College with Debbie Blinkhorn, Human Resources Advisor, Spirit AeroSystems; Roy Gardner, Executive Director, Corporate Development & Innovation, City of Glasgow College with Fiona Armour, Head of HR & Reward, G1 Group; Duncan McDougall, Assistant Principal, International & Business Development, Glasgow Clyde College with Alan Connelly, Divisional Relationship Manager, Specsavers (Scotland).
Topic discussed: Flexible Workforce Development Fund
Lunch sponsor: n/a

19 December 2018

Attendance: 2 MSPs, 10 non-MSPs
Topic: Annual General Meeting
Lunch sponsor: Colleges Scotland

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Jamie Halcro Johnston MSP, Conservative (Convener)
Johann Lamont MSP, Labour (Deputy Convener)
Gillian Martin MSP, SNP
Tavish Scott MSP, Liberal Democrat
Ross Greer MSP, Green

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals	n/a
Organisations	A&M Community Training/ Aplus Training Application Recruitment Barnardo's Scotland BEMIS - Empowering Scotland's Ethnic and Cultural Minority Communities Bio Reliance BSE Skills Building Engineering Services Association [BESA] Castle Douglas Community IT Centre

	<p>CECA Scotland</p> <p>Chartered Banker Institute</p> <p>CITB</p> <p>City & Guilds</p> <p>College Development Network</p> <p>City of Glasgow College</p> <p>Economic Development Association Scotland (EDAS)</p> <p>Education Scotland</p> <p>Employment Enterprise</p> <p>Essential Skills Plus Ltd</p> <p>Federation of Small Businesses</p> <p>Fife Council - Enterprise & Protection Services</p> <p>Glasgow City Heritage Trust</p> <p>STF</p> <p>Improve Limited</p> <p>ITC Academy</p> <p>Ingeus</p> <p>Institute of Physics</p> <p>JHP Training</p> <p>LifeskillsCentres</p> <p>Loch Lomond & Trossachs Community Partnership</p> <p>NHS Education for Scotland</p> <p>Scottish Contractors Group</p> <p>Pearson Workbased Learning</p> <p>Pearson</p> <p>Perth College UHI</p> <p>Rathbone</p> <p>ScotlandIS</p> <p>Scottish Building</p> <p>Scottish Countryside Alliance</p> <p>Scottish Decorators' Federation</p> <p>Scottish Funding Council</p> <p>Scottish Enterprise</p> <p>Scottish Land and Estates</p> <p>Scottish Retail Consortium</p> <p>Scottish Training Federation</p> <p>SCQF Partnership</p>
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	Scouts Scotland SECTT SELECT SEMTA Skills Development Scotland SQA Accreditation STUC The Institute of the Motor Industry The Open University in Scotland The Scotch Whisky Association Universities Scotland West College Scotland Working Links Universities Scotland Lantra Scotland Young Artwork
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Jamie Halcro Johnston MSP
Deputy Convener	Johann Lamont MSP
Secretary	Colleges Scotland provides secretariat support
Treasurer	n/a

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

If the Group is not disclosing any financial information please tick the box to confirm that the Group has considered the support received, but concluded it totalled under the threshold for disclosure (£500).

Colleges Scotland provides the secretariat support to the group. This is approximately five hours of secretariat work per meeting including preparation prior to the meeting, notes taken during the meeting and writing the minutes. The cost in kind for this support amounts to less than £500.

The cost of hospitality is approximately £100 per meeting. Sponsorship of the lunch has covered the cost of hospitality at each meeting.

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription fee is charged.

CONVENER CONTACT DETAILS

Name	Jamie Halcro Johnston MSP
Parliamentary address	M2.18 The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 6140