

Minutes of the Cross-Party Group on Digital Participation @ The Scottish Parliament**3 October 2017****Attendees:**

- Willie Coffey MSP
- Liam McArthur MSP
- Jonathan Ruff (Ofcom)

Agenda:

1. AGM business
2. Future CPG meetings

AGM Business:

- Jonathan advised that The Code of Conduct requires Groups to hold AGMs and elections of office bearers annually. This meeting would be limited in scope and was an opportunity to discuss the Annual Return form and complete formal business.
- Following consultation with CPG members, Office bearers were re-elected unopposed as follows:
 - Convenor: Willie Coffey MSP
 - Deputy Convenor: Liam McArthur MSP
 - Secretary: Jonathan Ruff (Ofcom)

Future CPG meetings:

- CPG members were asked in advance of the meeting to consider the format and content of future CPG meetings i.e. frequency, dates, specific topics and potential guest speakers.
- Members agreed to keep the Group focused on a balance of digital skills and digital infrastructure topics. We discussed potential speakers for the next session which included Carnegie Trust UK.
- There was a brief discussion about promoting the work of the Group to a wider audience, namely MSPs. We discussed the possibility of holding a garden lobby event sometime in the future to highlight issue(s) that were of importance to the Group. We agreed to create a short online survey to gauge interest in this proposal.
- We agreed to discuss these matters further at our next meeting on 31 October 2017.