

CROSS-PARTY GROUP REGISTRATION FORM

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Skills

PURPOSE OF THE GROUP AND PROPOSED DISCUSSION TOPICS

Please provide a brief explanation of the purpose of the Group and why the purpose is in the public interest.

Please also provide details of any overlaps with the purpose of existing Cross-Party Groups and an explanation of why, regardless of any such overlap, the Group should be established.

Please also provide an indication of the topics which the Group anticipates discussing in the forthcoming 12 months.

The aim of the group is to bring together a wide range of organisations and individuals involved in skills development in Scotland to discuss and share ways in which skills development can be enhanced to bring sustainable economic benefits.

The CPG has a range of topics, which have been suggested by members, that the group would like to discuss in the forthcoming 12 months. These include:

- How to address skills gaps
- The Scottish Government's Enterprise and Skills Review
- Apprenticeships and their importance to the economy
- Apprenticeship Levy
- Shared Apprenticeships
- The Learning and Skills Journey
- Skills issues for those from disadvantaged backgrounds.

Members have been encouraged to submit any suggestions for topics.

MSP MEMBERS OF THE GROUP

Please provide names of all MSP members of the Group. Note that only names need to be provided, no party designation or other information is required.

James Dornan MSP (Scottish National Party: Member for Glasgow Cathcart)

Johann Lamont MSP (Scottish Labour: Member for Glasgow)

Gillian Martin MSP (Scottish National Party: Member for Aberdeenshire East)

Tavish Scott MSP (Scottish Liberal Democrats: Member for Shetland Islands)

Colin Smyth MSP (Scottish Labour: Member for South Scotland)

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Organisations

A&M Community Training/Aplus Training
Application Recruitment
Barnardo's Scotland
BEMIS – Empowering Scotland's Ethnic and Cultural Minority Communities
Bio Reliance
Castle Douglas Community IT Centre
Chartered Banker Institute
CITB
City & Guilds
Cogent Skills
College Development Network
Colleges Scotland
Economic Development Association Scotland (EDAS)
Education Scotland
Employment Enterprise
Energy Skills Partnership
Essential Skills Plus Ltd
Federation of Small Businesses
Fife Council – Enterprise & Protection Services
GCU Directorate of External and Community Relations
Improve Limited
Indigo PR
Ingeus
Institute of Physics
Investors in People Scotland
ITC Academy
JHP Training
Lifeskills
Lifeskills Centres

	<p>Loch Lomond & Trossachs Community Partnership</p> <p>NHS Education for Scotland</p> <p>Pearson Workbased Learning</p> <p>Perth College UHI</p> <p>ProSkills</p> <p>Raploch URC</p> <p>Rathbone</p> <p>Remploy Ltd</p> <p>ScotlandIS</p> <p>Scottish Building</p> <p>Scottish Contractors Group</p> <p>Scottish Countryside Alliance</p> <p>Scottish Decorators' Federation</p> <p>Scottish Enterprise</p> <p>Scottish Land and Estates</p> <p>Scottish Renewables Forum</p> <p>Scottish Retail Consortium</p> <p>Scottish Screen</p> <p>Scottish Training Federation</p> <p>Scottish Waterways Trust</p> <p>SCQF Partnership</p> <p>SECTT</p> <p>SELECT</p> <p>SEMTA</p> <p>Skills Development Scotland</p> <p>Skills for Justice</p> <p>SQA Accreditation</p> <p>STUC</p> <p>The Institute of the Motor Industry</p> <p>The Open University in Scotland</p> <p>The Scottish Whisky Association</p> <p>Universities Scotland</p> <p>University of Abertay</p>
--	--

	West College Scotland
Individuals	n/a
<p>GROUP OFFICE BEARERS</p> <p>Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.</p>	
Convener	James Dornan MSP
Deputy Convener	Johann Lamont MSP
Secretary	Colleges Scotland provides secretariat support
Treasurer	n/a
<p>FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP</p> <p>Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.</p> <p>Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.</p>	
<p>Colleges Scotland will provide the secretariat support to the group for CPG meetings for 2016/17. The in kind cost for the secretariat function for four meetings in the year is estimated to be approximately £320 to cover five hours of secretariat work per meeting. This includes preparation for each meeting, note taking during the meeting and the writing of minutes.</p> <p>It is anticipated that Colleges Scotland would pay for one to two lunches per year (approximately £140 for catering per meeting) and would seek support from other group members to cater for the other meetings.</p> <p>The estimated total cost of secretariat support and hospitality provided by Colleges Scotland is approximately £599 in a calendar year.</p> <p>Hospitality provided by other organisations amounts to less than £500.</p>	
<p>SUBSCRIPTION CHARGED BY THE GROUP</p> <p>Please provide details of the amount charged and the purpose for which the subscription is intended to be used.</p>	
n/a	

CONVENER CONTACT DETAILS

Name	James Dornan MSP
Parliamentary address	M3.07 The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 5683

STATEMENT ON COMPLIANCE WITH THE CODE OF CONDUCT

I declare that the Cross-Party Group on Skills is constituted and will comply with the terms of Section 6 of the Code of Conduct for Members of the Scottish Parliament.

Signed



Date

28/10/16