

[Redacted]

From: Mackinnon J (Judith) <[\[Redacted\]@gov.scot](mailto:[Redacted]@gov.scot)>
Sent: 11 June 2018 13:14
To: [\[Head of Branch, People Directorate 3\]@gov.scot](mailto:[Head of Branch, People Directorate 3]@gov.scot)
Subject: Document1



Document1.docx

SP SGTHC 4

Attachment 1

Annex

Summary of Correspondence between Permanent Secretary and Levy and MacRae

Date	From	To	Subject
7 March 2018	Perm Sec	L & M	
16 March 2018	L & M	Perm Sec	To inform acting on behalf of FFM; notification of instructing counsel; willingness to engage in process; seeking assurance of confidentiality; request not to be made public at any time; noting that FFM will respond when he is in a position to do so.
20 March 2018	Perm Sec	L & M	Extension of time to respond to the 4 April; assurance of confidentiality and compliance with FOI and DP legislation.
31 March 2018	L & M	Perm Sec	Requesting extension to time limit to respond by a further 8 weeks; intention to carry out their own investigation.
4 April 2018	Perm Sec	L & M	Extension allowed to the 25 April.
23 April 2018	L & M	Perm Sec	Challenge to procedure; offer of mediation as an alternative.
24 April 2018	Perm Sec	L & M	Reinforced that procedure is fair, and as still in the fact finding stage, mediation is not appropriate at this time. Reinforced expectation that a substantive response is expected by the 25 April.
25 April 2018	L & M	Perm Sec	Confirmation that the deadline of the 25 April will not be met, but that a detailed response will be provided the following day (26 April)
26 April 2018	L & M	Perm Sec	Reinforcing the benefits of mediation; requesting confirmation that the two complainants had been asked if willing to engage in mediation; also provide a substantive response from FFM on the complaints; re-stating their concerns with the procedure; providing the names of 5 witnesses and intimating the possibility of a judicial review,
			Requesting contact details for the 5 witnesses
8 May 2018	L & M	Perm Sec	Containing contact details of the 5 witnesses; requesting they only be interviewed about allegations J and K; further concerns about the competency of the process.
Inserting witness correspondence			
1 June 2018	L & M	IO	Notification that [Redacted] statement is not expected by the 1 June; but should be available by the 6 June, when the final interview is taking place.

1 June 2018	IO	L & M	Confirmation that [Redacted]'s statement is required by the 6 June for inclusion into the final report
5 June 2018 (email)	L & M	IO	Update that the statement from [Redacted] is not available due to [Redacted]; notification of more evidence from FFM
6 June 2018 (email)	L & M	IO	Confirmation that no final statement from [Redacted] yet available; further evidence on allegations J and K; report from GP.
7 June 2018 (email)	IO	L & M	Acknowledge receipt and confirm [Redacted] statement required asap; other 4 interviews complete.