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Lewis Macdonald MSP
Convener
Health and Sport Committee

By Email.

1 February 2021

Dear Lewis,

I thought I would take the opportunity to update you on progress with the Case Note Review's work and conclusions.

I am pleased to confirm that the Expert Panel to the Case Note Review – Prof Mike Stevens, Gaynor Evans and Prof Mark Wilcox - has completed their review of all the cases and is now working on its overall report. The current timeline is as follows:

- A final draft is due to be completed early February. The draft will then be sent to stakeholders for a short consultation period of 2 weeks, focussed on considering only matters of factual accuracy, and under terms of strictest confidentiality. These will include NHS Greater Glasgow & Clyde and Professor John Cuddihy, Families Representative on the QEUH Oversight Board.
- CNO and myself will receive the final report on 26 February
- In early March the report will be made available for open publication. It will be shared with NHS GG&C and the QEUH Oversight Board first, then sent to the families of children included in the review, before its open publication. This process will aimed to be completed by mid-March.
- Preparation and distribution of individual written reports to all families will ensue and is expected to be completed soon after Easter.

The Expert Panel will also offer to meet with the families in order to achieve understanding through information and explanation and to hope that, at least for some families, this will bring a degree of closure to their experience.

Kind regards,

JEANE FREEMAN

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