

**MINUTE OF THE SCOTTISH PARLIAMENTARY CORPORATE BODY
(SPCB) MEETING HELD ON THURSDAY 2 JUNE 2011 AT 12.45 PM IN
THE PO's DINING ROOM, QH**

Present: Tricia Marwick MSP (Chair) Liam McArthur MSP
Mary Scanlon MSP David Stewart MSP

Apologies: Linda Fabiani MSP

In attendance: Paul Grice
Bill Thomson
Lynda Towers
Stewart Gilfillan
Jerry Headley
Colin Chisholm
Roy Devon
Eric MacLeod
Jane McEwan
Alli Williams
Kate McGillivray
Judith Proudfoot, Secretary

INTRODUCTIONS

1. The Presiding Officer welcomed the new members of the Corporate Body and then invited the Clerk/Chief Executive to introduce the officials in attendance.

SPCB MEETINGS

2. The Presiding Officer provided some background to the work of the Corporate Body and a number of working principles were noted. Timings for meetings would be confirmed following consultation with members on their committee commitments.

3. It was noted that both Linda Fabiani and Liam McArthur were on the Board of the Scottish Parliament and Business Exchange and that they both intended to step down once alternative members were identified to avoid any conflict of interest.

4. David Stewart intimated for the record his role as a Pensions Trustee. The SPCB noted that a paper on the general issue of appointment of Trustees was scheduled to be brought to the Corporate Body early after the summer recess.

5. The Presiding Officer commended the system of portfolios to the new members and it was agreed this would be discussed at the next meeting.

REIMBURSEMENT OF MEMBERS' EXPENSES SCHEME: APPLICATION

6. The SPCB agreed an application under the disability Provision of the Scheme from Dennis Robertson MSP for additional funding. The SPCB also delegated authority to the Clerk/Chief Executive to deal with possible additional, related requests up to an agreed limit.

SESSION 4 OPENING CEREMONY - oral

7. The SPCB received a brief update on arrangements for the Session 4 Opening Ceremony.

2011 FESTIVAL OF POLITICS: PROGRAMME – SPCB(2011)Paper 16

8. The SPCB noted and approved the programme for the 2011 Festival of Politics.

SPCB 2007-11 LEGACY REPORT

9. The SPCB noted the matters raised in the Legacy Report. In particular it:

9.1 noted the 2011-12 budget and further information provided on revenue and capital expenditure plans through to 2014-15.

9.2 noted the possible issues for further consideration in relation to the Reimbursement of Members' Expenses Scheme. The SPCB agreed that a review of the arrangements relating to regional offices should be carried out and requested that an initial paper be brought back to the next meeting.

9.3 noted the information provided in relation to security arrangements and that a more detailed briefing would be provided at a meeting prior to the summer recess. The SPCB also requested that previous guidance and information for Members on personal and local office security should be re-issued.

ANY OTHER BUSINESS

10. The SPCB noted the actions taken in relation to the cladding panel and the planned on-going maintenance.

DATE OF NEXT MEETING

11. The date of the next SPCB meeting would be agreed following consultation with members.

SPCB Secretariat

June 2011